

CALDWELL COUNTY
COMMISSIONERS COURT MINUTES
1403 Blackjack Street, Lockhart, Texas
Regular Meeting July 14, 2014 9:00 a.m.



TOM D. BONN County Judge
CAROL HOLCOMB County Clerk

ALFREDO MUÑOZ Commissioner Pct. 1
FRED F. BUCHHOLTZ Commissioner Pct. 2
NETO MADRIGAL Commissioner Pct. 3
JOE IVAN ROLAND Commissioner Pct. 4

8:00 A.M.

WORKSHOP (No Action): Report from project manager on remodeling of the new Caldwell County Justice Center. No action will be taken at this time. Project Manager Les Reddin updated all present on the status of the new Justice Center. The project is at 65% complete and the electricity within the building is due to be turned on today. Flooring and painting will escalate after power is turned on. The vendor for the furniture has jury seating to show to the Court and upgrade options are explained. The Certificate of Occupancy will be discussed on July 21, 2014, but the next workshop for progress updates will be on July 28, 2014.

9:00 A.M.

REGULAR MEETING

Call Meeting to order.

- 2014.07.14.01 Invocation.** Lockhart Ministry Alliance.
John Griffin, minister with the Lockhart Ministerial Alliance opened the meeting with prayer.
- 2014.07.14.02 Pledge of Allegiance to the Flags.** (Texas Pledge: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible).
Judge Bonn led all present in the Pledge to both Flags.
- 2014.07.14.03 Announcements:** Items or comments from Court Members or Staff.
Judge Bonn spoke of the meeting concerning the selection of the telephone system for the new Justice Center. It had been held the previous Friday. The recommendation will be brought to Commissioners Court soon. Commissioner Buchholtz commented that they had made it through Watermelon Thump and the activities for the 4th of July. Judge Bonn spoke about the proposed moving dates for the fall and the transition of reopening to the public.
- 2014.07.14.04 Citizens' Comments:** At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day).
- 1. Katie King** with SALT Council spoke to the Court after handing out a copy of the latest newsletter. SALT stands for Seniors AND Law Enforcement Together. She spoke of the past events and thanked the Court for the funds that are provided. She also asked for the group to be considered for more funds to be able to assist the local seniors in a greater way.

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2. Anthony Hardee addressed the Commissioners concerning the 2014-2015 Proposed Budget. He spoke about how using the 5-year plan for wages was an important piece of progress for our County and that it gave the employees something to look forward to.
3. Joe Larivee addressed the Court concerning the turnover rate for the Sheriff's department and how the use of the 5-year wage plan had seemed to help retain employees. He said that not having it in the 2014-2015 Proposed Budget for this next year has already showed signs of impact on the moral. He thanked the Judge for the proposed raise that is being discussed but is concerned that employees will decide to leave the County for other departments.

2014.07.14.05 Consent Agenda. (Any member of the Court may request that an item within the Consent Agenda to be moved to the Regular Agenda for further discussion and action).

- A. Pay Bills in the amount of \$1,047,659.04 for July 14th, 2014.
- B. To approve Commissioners Court Minutes for June 23rd, 2014.
- C. To approve Commissioners Court Minutes for June 17th, 2014.
- D. To approve renewal of Continuation Certificate Bond No. 71141347 for Larry Roberson, Auditor for Caldwell County in the amount of \$100,000.00 beginning August 1, 2014 and ending August 1, 2015. **Cost: \$350.**
- E. To approve renewal of Continuation Certificate Bond No. 71165154 for Diana Mendieta, Chief Deputy Clerk for Caldwell County in the amount of \$100,000.00 beginning August 31, 2014 and ending August 31, 2015. **Cost: \$350.**
- F. To approve renewal of Continuation Certificate Bond No. 70351699 for 20 Deputy Constables for Caldwell County in the amount of \$1,000.00 for each Constable beginning August 1, 2014 and ending August 31, 2015. **Cost: \$142.**
- G. To approve the Financial Report for Caldwell County Emergency Services District #2 for the year ending December 31, 2013 to comply with the yearly reporting to the Caldwell County Judge's Office.
- H. To approve the 2013 Financial Report for the McMahan Volunteer Fire Department as required by Paragraph 8 of the Rural Fire Protection Service Contract with Caldwell County to comply with the yearly reporting to the Caldwell County Judge's Office.
Motion made by Commissioner Muñoz, second by Commissioner Buchholtz to approve Consent Agenda items A,D,E,F,G & H. All Voting "Aye"

2014.07.14.06 Reports.

Elections Department Report – Pamela Ohlendorf
Elections Administrator Pam Ohlendorf gave the update for the Elections office and the yearly training seminar this past month.

Septic and Subdivision Report – Kasi Miles
Kasi Miles gave the Septic & Sanitation report for the month of June and explained the positive trend that her office has seen.

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Treasurer's Report – Lori Rangel

County Treasurer Lori Rangel presented the treasurers report for month's ending April and May 2014.

2014.07.14.07 Special Presentations. None.

Consent Agenda Item B & C

B. To approve Commissioners Court Minutes for June 23rd, 2014.

C. To approve Commissioners Court Minutes for June 17th, 2014.

Motion made by Commissioner Roland, second by Commissioner Muñoz to approve the minutes B & C, with corrections discussed. All Voting "Aye"

(ALL OTHER AGENDA ITEMS)

2014.07.14.08 Discussion/Action regarding a proposal from Caldwell County Appraisal District to purchase 0.60 acre out of 1.136 acre of land located at the northeast corner of the new Judicial Center on Highway 183, Lockhart for an amount of \$45,000.

Motion made by Judge Bonn, second by Commissioner Muñoz to table this item until July 21, 2014. All Voting "Aye". Commissioner Buchholtz would like to have an appraisal amount for the proposed piece of property. Chief Appraiser Mary LaPoint will provide it to him before the next meeting.

Continuation of Reports

Greater San Marcos Partnership – Adrianna Cruz

The Court was given a copy of the Q3 report and Adrianna Cruz gave an overview of the recent events. Commissioner Muñoz spoke of the Business Summit that he attended and was very pleased with the exposure that Caldwell County has received as being part of the Partnership.

2014.07.14.09 Discussion/Action to approve the price quotes for new furniture for the new Judicial Service Center.

Motion made by Commissioner Muñoz, second by Commissioner Roland to approve the price quotes for new furniture for the new Justice Center, not to exceed \$226,000.00. All Voting "Aye"

2014.07.14.10 Discussion/Action to approve Invoice #208 for June 2014 timesheet for Les Reddin, LongLife Projects in the amount of \$5,400 for the Justice Center project management work.

Motion made by Commissioner Muñoz, second by Commissioner Buccholtz to approve Invoice #208 for June 2014 timesheet for Les Reddin, LongLife Projects in the amount of \$5,400 for the Justice Center project management work. All Voting "Aye"

2014.07.14.12 Discussion/Action to approve Application and Certificate for Payment #6 for Braun and Butler Construction in the amount of \$640,648.65 for the Caldwell County Justice Center.

Motion made by Commissioner Madrigal, second by Commissioner Muñoz to approve Application and Certificate for Payment #6 for Braun and Butler Construction in the amount of \$640,648.65 for the Caldwell County Judicial Center. All Voting "Aye"

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- 2014.07.14.11** **Discussion/Action** to approve Invoice #5 from Aulick & Associates in the amount of \$5,000 (40 hours at \$125/hour) for consultant services for the period of June 1st – 30th, 2014, regarding transportation projects for Caldwell County.
Motion made by Commissioner Muñoz, second by Commissioner Madrigal to approve Invoice #5 from Aulick & Associates in the amount of \$5,000 (40 hours at \$125/hour) for consultant services for the period of June 1st – 30th, 2014, regarding transportation projects for Caldwell County. All Voting “Aye”
- 2014.07.14.13** **Discussion/Action** to ratify the addendum to Chapter 381 Economic Development Incentive Agreement between Caldwell County and Fashion Glass and Mirror, L.L.C.
Motion made by Commissioner Buchholtz, second by Commissioner Muñoz, second Approve the change to the to Chapter 381 Economic Development Incentive Agreement between Caldwell County and Fashion Glass and Mirror, L.L.C. All Voting “Aye”
- 2014.07.14.14** **Discussion/Action** regarding Burn Ban for Caldwell County.
Martin Ritchey spoke to the Court explaining the heat indexes at this time. He felt that with expectance of rain this week that it would be okay to leave the burn ban off. Motion made by Commissioner Roland, second by Commissioner Madrigal to leave the burn ban off at this time. All Voting “Aye”
- 2014.07.14.15** **Discussion/Action** update concerning disposition of retired EMS ambulance that is currently parked at the Unit Road Department.
Emergency Management Coordinator Martin Ritchey updated the Court on the status of the vehicle and the use that it could provide to the County. Motion made by Commissioner Madrigal, second by Commissioner Muñoz for Martin Ritchey to be able to continue the repairs as needed. All Voting “Aye”
- 2014.07.14.16** **Discussion/Action** for the court to authorize Judge Bonn and Auditor Larry Roberson to have a "Market Analysis" of County Justice and Tax office buildings performed by LCRA Commercial Real Estate staff and to proceed with selection of a commercial appraiser, receive appraisal, and solicit bids for said properties.
Fredrick Crawford with LCRA Real Estate Services, explained the differences of an appraisal and a market analysis to those present. Motion made by Commissioner Buchholtz, second by Commissioner Muñoz to contact an appraiser for County Justice and Tax office buildings and not to do a market analysis. County Auditor Larry Roberson is going to work with Commissioner Buchholtz to arrange for at least three (3) certified appraisers to be at the July 28th meeting for further discussion. All Voting “Aye”
- 2014.07.14.17** **Discussion** regarding placement of the museum clock used as the centerpiece for the Courthouse Museum on the first floor to be located outside of the County Clerk's office underneath the stairwell (clock measurements - 42”L x 32”W x 60”H).
Motion made by Commissioner Roland, second by Commissioner Madrigal to approve placement of the museum clock used as the centerpiece for the Courthouse Museum on the first floor to be located outside of the County Clerk's office underneath the stairwell (clock measurements - 42”L x 32”W x 60”H). All Voting “Aye”

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- 2014.07.14.18** **Discussion/Action** to approve additional expenditures of \$54,759.61 for the bridge and culvert replacement at Oak Grove Road (CR 127) to TxDOT due to the original construction estimate of \$105,500 which is below the actual construction bid of \$160,259.61.
Motion made by Commissioner Muñoz, second by Commissioner Buchholtz to approve additional expenditures of \$54,759.61 for the bridge and culvert replacement at Oak Grove Road Road (CR 127) to TxDOT due to the original estimate of \$105,500 which is below the actual construction bid of \$160,259.61. All Voting "Aye"
- 2014.07.14.19** **Discussion/Action** to approve the advanced funding of principal and interest on the Series 2007 Certificates of Obligation from the Debt Service Fund reserves. **Cost:** \$502,859.85
Motion made by Commissioner Buchholtz, second by Commissioner Muñoz to approve the advanced funding of principal and interest on the Series 2007 Certificates of Obligation from the Debt Service Fund reserves at a cost of \$502,859.85. All Voting "Aye"
- 2014.07.14.20** **Discussion/Action** regarding the use of the remaining balance of funds from the proceeds of the 2010 Certificate of Obligation.
Maintenance Supervisor Curtis Weber submitted specs to the Court and answered questions from the Commissioners. Motion made by Commissioner Roland, second by Commissioner Madrigal to approve specs on the scope of work as required over the old juvenile detention center area. All Voting "Aye"
- 2014.07.14.21** **Discussion/Action** regarding the management of Caldwell County Indigent Burials Department assignment to Tina Lynch in the County Judge's office and the procurement of necessary software for the position. Use of Accurant by LexisNexis is software program for determining eligibility at a monthly cost of \$130.00 for unlimited usage.
Motion made by Commissioner Madrigal, second by Commissioner Roland to approve the management of Caldwell County Indigent Burials Department assignment to Tina Lynch in the County Judge's office and the procurement of necessary software for the position. Use of Accurant by LexisNexis is software program for determining eligibility at a monthly cost of \$90.00 per month, not to exceed \$1800.00 per year. Commissioner's Muñoz, Madrigal and Roland Voting "Aye". Judge Bonn Voting "Aye". Commissioner Buchholtz opposes. Motion Passed.
- 2014.07.14.22** **Discussion/Action** in regards to Section 3.01(d) back up material of the Rules of Procedure, Conduct and Decorum for all Commissioners Court meetings.
Motion made by Judge Bonn to have deadline for submission of Agenda item backup on Tuesday at 5:00 p.m. A friendly amendment was made by Commissioner Madrigal and accepted by Judge Bonn for Wednesdays at 12:00 p.m. Motion was seconded by Commissioner Roland. All Voting "Aye"
- 2014.07.14.23** **Discussion/Action** concerning approval of salaries, expenses, or allowances for elected county and precinct officials pursuant to §152.013(a) of the Local Government Code.
Motion made by Commissioner Buchholtz to table . Motion died due to no second.
Motion made by Commissioner Muñoz , second by Judge Bonn to approve salaries and allowances for County Elected and Precinct Officials Roll Vote: Commissioner Muñoz- Yes, Commissioner Buchholtz-Yes, Commissioner Madrigal-Yes, Commissioner Roland- Yes, Judge Bonn-Yes. Motion Passed.

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2014.07.14.24 Discussion concerning relocation of departments in the courthouse. County Auditor Larry Roberson explained that with the transition of the employees into the Justice Center, he had a suggested plan for the placement of offices in the Courthouse. Commissioner Muñoz explained that there are plans to meet with the Department heads that would be moving in. This would be addressed at a later date.

Recess-11:45 a.m.
Reconvene-12:00 p.m.

BUDGET WORKSHOP: Budget workshop concerning the 2014-2015 annual budget. No action will be taken at this time. County Auditor Larry Roberson prepared and explained a budget analysis showing the percentages of revenues and expenditures for the County to coordinate with the proposed budget. The Court discussed the concerns of the employees and the decision to not use the 5-year salary plan, citing that it is favorable to the higher paid employees. To have it reevaluated at a later time was discussed. Workshop was closed by Judge Bonn at 12:43 p.m.

2014.07.14.25 Adjournment
Motion made by Commissioner Buchholtz, second by Commissioner Muñoz to Adjourn.
All Voting "Aye"



TOM D. BONN, County Judge